



BALLARAT ASSOCIATED SCHOOLS INCORPORATED

**2022 Chairperson: Mr Adam Heath
Ballarat Clarendon College**

**2022 Secretary/Public Officer: Mr Chris Grant
Damascus College**

1. MISSION STATEMENT

It is the purpose of Ballarat Associated Schools to provide structured competition for the member schools to maximise the opportunities for students to participate in organised sport.

A structured competition will be defined as having at least three member schools represented. Ideally each member school will be represented in all BAS competitions for which they are eligible.

The number of teams entered into each competition will be limited by the constraints of facilities, officials, supervision and funding.

2. STRUCTURE OF ASSOCIATION

2.1 Member Schools

- Ballarat Clarendon College
- Ballarat Grammar
- Ballarat High School
- Damascus College
- Loreto College
- St Patrick's College

Any school in the Ballarat and surrounding regions may apply to become a member by agreeing to pay the appropriate membership fee and by indicating its preparedness, not only to take part in sporting activities, but also to play an administrative role in the work of the Committees.

2.2 Associate Members

A school could become an affiliated member of BAS and pay \$1,000 per team entry up to 6 teams in one year. If more than 6 teams are entered the school would be required to become a full member paying the full yearly subscription and adhering to membership requirements e.g. attending BAS Inc. meetings. Rowing will be considered as 1 team and invoiced separately based on the yearly subscription. Individual MOUs will be drafted for affiliated members to encompass this information.

Associate Member Schools

- Mount Clear College
- Phoenix College

2.3 Controlling Body

Ballarat Associated Schools will be governed by a group known as Ballarat Associated Schools Incorporated comprising of the Heads (or a representative of the Head) of each of the member schools. The governing body will be referred to as BAS Inc.

2.4 Heads of Sport

The Heads of Sport, as appointed by each individual school, will be responsible for the school-based co-ordination of BAS Carnivals, competitions and associated activities.

2.5 Executive Officer

An Executive Officer shall be appointed by BAS Inc. under an employment agreement. The Executive Officer will be responsible for the co-ordination of all BAS activities and the ongoing operations of the Association. Duties will be outlined in the agreement.

2.6 General Meetings

BAS Inc. will meet in each term of the school year, including an Annual General Meeting to be held in Term 1. The Chairperson will hold office for two years, and shall be a Principal of a member School. The office of Chairperson will be filled on a rotating basis by member schools.

Heads of Sport will meet each term of the school year, with 2 meetings held in Term 1. The meetings of BAS Heads of Sport will be chaired by the Principals' nominated representative of the Ballarat Associated Schools Inc.

Each school will be entitled to one vote only, as directed by the Principal of the school.

2.7 Extraordinary General Meeting

The Chairperson of the Association may convene an extra-ordinary meeting of the Association at any time, provided that at least four days' notice is given, if requested to do so by BAS Inc. and any three schools through their Principals agreeing that a meeting is required.

2.8 Quorum

A quorum shall consist of representatives of four member schools. No regulation shall be changed except at a general meeting of the Association.

2.9 Fees

Each member school will be required to pay a yearly subscription fee that will be determined by BAS Inc. at the Term 3 Meeting of the previous year.

3. OPERATIONS

3.1 Ballarat Associated Schools Incorporated; PURPOSE

The purposes of the Association are:

1. To be a group of like-minded schools in the Ballarat region who associate for the purposes of sporting, cultural and social inter-change in a mutually supportive manner for the benefit of the students of the schools.
2. To arrange and enter into inter-school activities in order to cultivate friendship, goodwill and a spirit of fair play and comradeship.
3. To promote a spirit of co-operation, generosity, courtesy, consideration and healthy competition amongst member schools at all times.
4. To assist, strengthen, represent and promote the interests of schools in the Ballarat and surrounding region in any way whatsoever.
5. To take any action deemed expedient or necessary on matters affecting the sporting activities and cultural and social inter-changes with other schools.
6. To protect the autonomy of member schools. This autonomy includes the right to participate in sporting, cultural, and social inter-changes with other schools.
7. To maintain consultation, co-operation and harmonious relations with other school organisations and appropriate bodies.
8. To liaise and consult with government and other authorities and bodies and the public and to advise these bodies of the views and policies of BAS Inc.
9. To take any action as is deemed expedient on matters affecting the advancement of sporting activities and social and cultural inter-changes between member schools.

Solely for the purpose of furthering the purposes set out above BAS Inc. shall have power:

- to co-ordinate sports activities, dates and fixtures;
- to authorise membership BAS;
- to authorise a code of ethics for BAS Inc. and BAS;
- to oversee adherence to constitutions by member schools;
- to take legal responsibility for individuals and affiliated bodies who are acting on the behalf of BAS Inc;
- to oversee the financial operations of the Association, which although managed in one account, will retain and manage separate records for Co-Ed, Boys and Girls, set and collect membership fees, and report to the BAS Inc. as required.
- to open and operate such bank accounts and payment of such fees as are necessary to transact business;
- to conciliate and arbitrate between affiliated bodies in the event of a dispute;

- to transact business of a lawful nature in light of the purposes of BAS Inc;
- to subscribe or to join other organisations as BAS Inc. sees fit;
- to appoint, employ, remove or suspend such managers, officers, clerks or secretaries as may be necessary or convenient for the purposes of BAS Inc.
- to print and publish material in line with purposes;
- to co-ordinate the rotation of member schools in positions of responsibility in affiliated bodies;
- to produce an Annual Report each financial year.

3.2 BAS Inc. POSITIONS OF RESPONSIBILITY

The positions of *Chairperson, Public Officer / Secretary, Convenor of Heads of Sport Meetings and Chair of Rowing* shall be held by members of BAS Inc. for a period of 2 years. These responsibilities will rotate among member schools as per a designated sequence.

3.2.1 BAS Inc. Chairperson

2022	-	Ballarat Grammar
2023	-	Ballarat Grammar
2024	-	Ballarat High School
2025	-	Ballarat High School
2026	-	Damascus College
2027	-	Damascus College

3.2.2 BAS Inc. Public Officer

2022	-	Damascus College
2023	-	Mt Clear College
2024	-	Loreto College
2025	-	Loreto College
2026	-	St Patrick's College
2027	-	St Patrick's College

3.2.3 BAS Inc. Convenor of Heads of Sport Meetings

2022	-	St Patrick's College
2023	-	Loreto College
2024	-	Loreto College
2025	-	Ballarat Clarendon College
2026	-	Ballarat Clarendon College
2017	-	Ballarat Grammar

3.2.4 Host Schools Rowing

2022	-	Ballarat High School
2023	-	Damascus College
2024	-	Damascus College
2025	-	St Patrick's College*
2026	-	St Patrick's College*
2027	-	Ballarat Clarendon College